



April Meeting Minutes

Northwest Florida State College

Apr 18, 2023 at 3:00 PM CDT

@ Raider Central, Building 400, Morell Room 302, Niceville Campus, 100 College Boulevard E, Niceville, Florida 32578

Attendance

Trustees:

Charlotte Flynt, Graham Fountain, Lori Kelley (Chair), Don Litke, Tanner Peacock, Jon Ward, Rudy Wright (Vice Chair)

Absent: Jon Ward

NWFSC President:

Devin Stephenson

Board Attorney:

Hayward Dykes

NWFSC Faculty/Staff:

Cole Allen, Johnny Alvarado, Pauline Anderson, Sandy Arteaga, Trista Bennett, Tony Borella, Bryan Brooks, Kevin Brown, Olivia Danner, Doris Fowler, Lisa Haddorff, Iman Kazmi, Cristie Kedroski, Connor Kilroy, Charlotte Kuss, Roberta Mackey, Clint Mahle, Uriah Matthews, Jeff McGill, Tanner McKinley, Tanner McKnight, Aaron Murray, Chris Nida, Deidre Price, Edward Rosentel, Ramsey Ross, Jaz Ruiz-Gonzalez, Whitney Rutherford, Jeanette Shires, Rhonda Springfield, Dana Stephens, Chris Stowers, Melissa Wolf

II. Board of Trustees

A. Call to Order - 3:10 p.m.

B. Approval of Agenda

Motion: The Board of Trustees approves the Agenda, as presented.

Motion moved by Don Litke and motion seconded by Rudy Wright. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Wright

C. Public Comments

















D. Old Business

E. New Business




1. Consent Agenda

Motion: The Board of Trustees approves the Consent Agenda, as presented.

Motion moved by Graham Fountain and motion seconded by Tanner Peacock. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Wright



- a. Regular Meeting Minutes
 -  [03.28.23 BOT Minutes DRAFT.docx](#)
- b. Personnel Agenda
 -  [Personnel Agenda Memorandum.docx](#)
 -  [Personnel Agenda Supporting Materials BOT.xlsx](#)
- c. 2023-2024 Dual Enrollment Articulation Agreements (Presenters: Deidre Price)
 -  [2023-2024 Dual Enrollment Articulation Agreement Memorandum.docx](#)
 -  [Destin HS 2023-2024.pdf](#)
 -  [Holmes County School District 2023-2024.pdf](#)
 -  [Home Education 2023-2024.pdf](#)
 -  [Lakewood Christian 2023-2024.pdf](#)
 -  [Montverde Academy 2023-2024.pdf](#)
 -  [NWFSC Collegiate HS 2023-2024.pdf](#)
 -  [Ohana Institute 2023-2024.pdf](#)
 -  [Okaloosa County School District 2023-2024.pdf](#)
 -  [Risen Star Academy 2023-2024.pdf](#)
 -  [Rocky Bayou Christian School 2023-2024.pdf](#)
 -  [Santa Rosa County School District 2023-2024.pdf](#)
 -  [Seaside School Inc. \(Seacoast\) 2023-2024.pdf](#)

2. Action Items

- a. Strategic Plan Priority Themes (Presenters: Devin Stephenson)
 -  [Strategic Plan Priority Themes Memorandum.docx](#)
 -  [Strategic Plan Priority Themes.pdf](#)
 -  [Mission, Vision, and Guiding Principles.pdf](#)

Motion: The Board of Trustees approves Northwest Florida State College's Priority Themes, as presented.

Motion moved by Graham Fountain and motion seconded by Don Litke. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Wright

- b. Walton County EDA Office Space Lease at Chautauqua Center (Presenters: Kevin Brown)
 -  [Walton County EDA Office Space Lease at Chautauqua Center.docx](#)
 -  [Walton County EDA-NWFSC Draft Lease.docx](#)

 [EDA Potential Floorplan.pdf](#)

Motion: The Board of Trustees approves the lease between the College and the Walton County Economic Development Alliance for office space at the College's Chautauqua Center, as presented.

Motion moved by Graham Fountain and motion seconded by Rudy Wright. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Wright

- c. Statutorily Required Employment Equity Accountability Program Update (Presenters: Whitney Rutherford)

 [Statutorily Required Employment Equity Accountability Program Update.docx](#)


 [NWFSC 2022-2023 AEUR - Part II Only.pdf](#)

Motion: The Board of Trustees approves the statutorily required Employment Equity Accountability Program update for 2022-2023, as presented.

Motion moved by Don Litke and motion seconded by Tanner Peacock. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Wright

- d. Request to Advertise: GP 6.00 Responsibility for Common Good and GP 19.00 Free Expression on Campus (Presenters: Whitney Rutherford)

 [GP 6.00 and GP 19.00 Memorandum.docx](#)

 [GP 6.00 Responsibility for the Common Good, Prohibited Disruptions.docx](#)

 [GP 19.00 Free Expression on Campus.docx](#)

Motion: The Board of Trustees authorizes the College to advertise the revisions to and combination of GP 6.00 and GP 19.00, as presented.

Motion moved by Charlotte Flynt and motion seconded by Rudy Wright. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Wright

- e. Request to Advertise: GP 12.00 AIDS Policy (Presenters: Cristie Kedroski)

 [GP 12.00 AIDS Policy Memorandum.docx](#)

 [GP 12.00 AIDS Policy .docx](#)

Motion: The Board of Trustees authorizes the College to advertise the revisions to GP 12.00, as presented.

Motion moved by Don Litke and motion seconded by Graham Fountain. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Wright

- f. Request to Advertise: BS 13.00 Student Fees and Refunds
(Presenters: Cristie Kedroski)


 [BS 13.00 Student Fees and Refunds Memorandum.docx](#)

 [BS 13.00 Student Fees and Refunds.docx](#)

Motion: The Board of Trustees authorizes the College to advertise the revisions to BS 13.00, as presented.

Motion moved by Tanner Peacock and motion seconded by Charlotte Flynt. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Wright

- g. Request to Advertise: TL 3.00 Occupational and General Adult Education Programs (Presenters: Deidre Price)

 [TL 3.00 Occupational and General Adult Education Programs Memorandum.docx](#)

 [TL 3.00 Occupational and General Adult Education Programs.docx](#)

Motion: The Board of Trustees authorizes the College to advertise the revisions to TL 3.00, as presented.

Motion moved by Charlotte Flynt and motion seconded by Don Litke. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Wright

- h. Request to Advertise: TL 4.00 Vocational Education (Presenters: Deidre Price)

 [TL 4.00 Vocational Education Memorandum.docx](#)

 [TL 4.00 Vocational Education.docx](#)

Motion: The Board of Trustees authorizes the College to advertise the elimination of TL 4.00, as presented.

Motion moved by Charlotte Flynt and motion seconded by Tanner Peacock. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Wright

- i. Request to Advertise: TL 9.00 Advisory Committees (Presenters: Deidre Price)

 [TL 9.00 Advisory Committees Memorandum.docx](#)

 [TL 9.00 Advisory Committees.docx](#)

Motion: The Board of Trustees authorizes the College to advertise the revisions to TL 9.00, as presented.

Motion moved by Don Litke and motion seconded by Charlotte Flynt. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Wright

- j. Request to Advertise: TL 10.00 Pre-Apprenticeship Programs (Presenters: Deidre Price)

 [TL 10.00 Pre-Apprenticeship Programs Memorandum.docx](#)

 [TL 10.00 Pre-Apprenticeship Programs.docx](#)

Motion: The Board of Trustees authorizes the College to advertise the elimination of TL 10.00, as presented.

Motion moved by Charlotte Flynt and motion seconded by Tanner Peacock. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Wright

- k. Request to Advertise: TL 11.00 Course Substitutions for Student Disabilities (Presenters: Deidre Price)

 [TL 11.00 Course Substitutions for Students with Disabilities Memorandum .docx](#)

 [TL 11.00 Course Substitutions for Students with Disabilities.docx](#)

Motion: The Board of Trustees authorizes the College to advertise the revisions to TL 11.00, as presented.

Motion moved by Tanner Peacock and motion seconded by Charlotte Flynt. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Wright

- l. Request to Advertise: TL 14.00 Employment Contracts for Full-Time Faculty (Presenters: Deidre Price)

 [TL 14.00 Employment Contracts for Full-time Faculty Memorandum .docx](#)

 [TL 14.00 Employment Contracts for Full-Time Faculty.docx](#)

 [TL 20.00 Academic Ranks.docx](#)

 [TL 21.00 Criteria to Measure Student Success.docx](#)

Motion: The Board of Trustees authorizes the College to advertise the revisions to TL 14.00 and the creation of TL 20.00 and TL 21.00, as presented.

Motion moved by Rudy Wright and motion seconded by Graham Fountain. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Wright

- m. Request to Advertise: TL 16.00 Textbook Affordability (Presenters: Deidre Price)

 [TL 16.00 Textbook Affordability Memorandum.docx](#)

 [TL 16.00 Textbook Affordability.docx](#)

Motion: The Board of Trustees authorizes the College to advertise the revisions to TL 16.00, as presented.

Motion moved by Don Litke and motion seconded by Rudy Wright. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Wright

- n. Request to Advertise: SS 5.00 Student Life and Ombudsman (Presenters: Cristie Kedroski)













 [SS 5.00 Student Life and Ombudsman Memorandum.docx](#)

 [SS 5.00 Student Life and Ombudsman.docx](#)

Motion: The Board of Trustees authorizes the College to advertise the revisions to SS 5.00, as presented.

Motion moved by Tanner Peacock and motion seconded by Rudy Wright. Vote For: Flynt, Fountain, Kelley, Litke, Peacock, Wright

3. Informational/Discussion Items

- a. Presentation (Presenters: SAB President Jazmin Ruiz-Gonzalez)
- b. Expansion Project Updates: Raider Village and South Walton Expansion (Presenters: Whitney Rutherford)
 -  [Expansion Project Updates Memorandum.docx](#)
- c. Grants Development Listing (Presenters: Cristie Kedroski)
 -  [Grants Development Listing Memorandum.docx](#)
 -  [Grants Development Listing.pdf](#)
- d. Legal Claims Listing (Presenters: Whitney Rutherford)
 -  [Legal Claims Listing Memorandum.docx](#)
 -  [Legal Claims Listing Supporting Materials.xlsx](#)
- e. Solicitations Progress Listing and Item(s) for Review (Presenters: Tanner McKnight)
 -  [Solicitations Listing Memorandum.docx](#)
 -  [Solicitations Listing Supporting Materials.xlsx](#)
- f. Purchasing Expenditures over \$65,000 Not Requiring Board Approval (Presenters: Tanner McKnight)
 -  [Purchases over \\$65,000 Not Requiring Board Approval Memorandum.docx](#)
 -  [Purchases over \\$65K Not Requiring Approval Supporting Materials.xlsx](#)
- g. Financial Report (Presenters: Tanner McKnight)
 -  [Financial Report Memorandum March 2023.docx](#)
 -  [FY23 Mar 2023 Board Financial Report.pdf](#)
- h. President's Evaluation (Presenters: Lori Kelley)
 -  [President's Evaluation 2022-2023 Memorandum .docx](#)
- i. Chair's Comments (Presenters: Lori Kelley)

Chair Kelley reminded trustees about Commencement on May 6, 2023, and to complete the bond paperwork provided.
- j. President's Report (Presenters: Devin Stephenson)

Dr. Stephenson shared an update on recent College events and activities.

4. Announcements

 [Announcements.docx](#)

F. Adjourn - 4:28 p.m.

Dr. G. Devin Stephenson, President
Northwest Florida State College
and Corporate Secretary

Lori Kelley, Chair
Board of Trustees
Northwest Florida State College

Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.